

Heart of the Valley ITV Consortium Superintendents Meeting  
Wednesday, June 1, 2022  
10:00 a.m.  
MSU Campus Center-Heritage Room and Online via Zoom

**9:45 a.m.—Donuts, rolls, and coffee for retirement celebrations! Congratulations to Dean Ralston, Linda Lutovsky, and Michael Severson!**

President John Maus called the meeting to order at 10:00 a.m.

**1. Introductions and Roll Call**

- Present (quorum established):
  - Kevin Beaudoin
  - Michael Bradner
  - Jeremy Brandt
  - Andrew Currie
  - Ian Grande
  - Dean Ralston
  - Cheryl Peterson
  - Linda Lutovsky
  - Shane Robinson
  - John Maus
  - Michael Severson
  - Derrick Bopp
  - Pat Windish
  - Misti Wuori

Review Contact Information/updates for new email addresses/staff changes for listservs. See: <http://www.hovc.k12.nd.us/members.html>

2. Review and Approve Minutes from November 3, 2021, and April 20, 2022, meetings. Currie motioned; Beaudoin seconded approving both November 3, 2021, and April 20, 2022, meeting minutes. Motion passed.
3. Updates from Consortium Director and Individual Schools--None
4. Updates on 2022-2023 HOV-ITV membership. No membership dues will be paid in 2022-2023 per the April 20, 2022, meeting. There were two schools that mentioned leaving the HOV-ITV Consortium in the past few months. Northwood will remain for now with no dues charged this year. Larimore didn't get back to Maus. Maus said he will follow up with Larimore administration again on this issue.
5. Equipment/Tech Needs
  - Dean Kostuck is the Mayville State tech contact: 701-788-4723, [dean.kostuck@mayvillestate.edu](mailto:dean.kostuck@mayvillestate.edu)

If Dean is not available, contact Misti Wuori: [misti.wuori@mayvillestate.edu](mailto:misti.wuori@mayvillestate.edu); 701-788-4631 (phone).

- Testing equipment this August—Please turn on units to see that classes are running by August 16, 2022.
- Training or other needs on the equipment? It was asked for Wuori to share troubleshooting information for Polycom. This information can be found at: <https://www.ndit.nd.gov/sites/www/files/documents/technology-section/video-conference-equipment-guide.pdf> Other resources are available from Polycom. We can contact DRN Readitech for hourly contracted work as well.

- Functioning of the Polycom Units and other needs? Any replacement units needed?—BCN has an extra unit. If needed, check with Derrek Bopp.
  - Other equipment/technical support needs?
6. Course Needs/Issues (ITV and Dual Credit)—Hope-Page needs business classes. Business, accounting, etc. Other course shortage areas were discussed.
  7. By-laws—Thorough updating needed to HOV-ITV By-laws to get all the changes in final file—Wuori will work on this summer for review in November 2022.
  8. 2022-2023 Calendar Approval—Wuori provided a draft. Beaudoin motioned to approve; Bopp seconded. Motion passed.
  9. 2021-2022 budget summary and 2022/2023 budget approval-Wuori shared these reports and answered questions. Beaudoin moved to approve as presented; Brandt seconded. Motion passed.

*Reminder: if any instructors were sent out to school sites and have mileage to report, be sure to send that in to Misti in the next week to approve by June 30<sup>th</sup>*

#### 10. Other Issues/Concerns/Discussion?

#### 11. Election of Officers—Current officers are:

John Maus—President  
Kevin Beaudin—Vice-President  
Shane Azure--North Rep.  
Jeremy Brandt--South Rep.

Currie motioned to keep the officers as is; Bopp seconded. Motion passed.

#### 12. Next meeting date—November 2, 2022 via Zoom; 1 p.m.

Please remember you can find all meeting agenda and minutes at: <http://www.hovc.k12.nd.us/files.html>

10:30 a.m. adjourned